

General Inbound / Outbound Shipping /Routing Instructions.

Effective: Jan 1, 2016



This Instruction Covers N. American Sites (Excluding Orillia, CN).

Preferred Routing Instructions - Parcel – Shipments under 100 pounds.

Ship via FedEx / UPS Parcel Ground utilizing Paradigm's FEDEX / UPS (Collect) account.
All Priority Shipments must be at the written direction of Paradigm requester only.

Preferred Routing Instructions - Freight – Shipments over 100 pounds.

Preferred Carrier and Mode as directed by Paradigm and /or detailed on Purchase Order.
Contact below when /if shipping instructions have not been communicated.

Capital Transportation Logistics (CTL) for routing instructions:

Elizabeth Fraser 603 881 3350 Ext. 254

Or

603-881-3350, Option 1, to reach Customer Service

CTL will provide the carrier of choice (Preferred Carrier) along with phone number/ terminal information.

Bill of Lading instructions:

Bill 3rd party to: Paradigm Precision, c/o CTL, PO Box 1010, Nashua, NH 03061

Terms are to be marked Collect

Preferred carrier is defined in this SOP, where applicable , all other Paradigm "Site Specific" instructions remain in effect. Please contact your Paradigm representative with any questions.

Failure to comply with the above instructions may result in a supplier chargeback.